



**Division of Education
Office of Certification and Field Experience**

This form does not replace registration. You must still register for the course!

Date: _____ Please check all that apply: Elementary Middle School Secondary
 Special Ed. P-3 LDTC Reading Specialist
Semester: Year _____
(Please check one): * Fall, Due Feb. 15th Spring, Due Sept. 15th Liberal Arts Major: _____

TYPE/PRINT ALL INFORMATION FILL IN COMPLETELY RETURN TO EDUCATION DIVISION

Anticipated Certification Testing Area: _____
Name: _____
Street Address: _____
Email Address: _____
City/Town: _____ State: _____ Zip Code: _____
Phone: _____ Dorm Phone: _____ Cell Phone: _____

PREVIOUS FIELD PLACEMENT ASSIGNMENTS

Semester	Course/Title	School/Location	Grade	Hours Completed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Request for Field Placement

List two schools of choice in which you would prefer to be placed in the following counties **ONLY**
Bergen, Essex, Middlesex, Morris or Union*

District: _____ District: _____
School Name: _____ School Name: _____
Address: _____ Address: _____
Telephone: _____ Telephone: _____

**Request for Field Placement
Grade Level Preference:**

1 ST OPTION	2 ND OPTION
_____	_____
_____	_____
_____	_____
_____	_____

- Do you have a car? Yes No
- If no, what transportation would you use to reach a school site? _____
- List any members of your immediate family who are currently employed in either school district on back of this form.
- I am currently under contract with the following school district: _____
- *Forms submitted after due dates must be accompanied with a late fee

NOTE: The College review of approved site for field placement restricts the confirmation of student placement until the public/private school has been visited. No student is to assume that placement will take place unless this request is in keeping with the planned program of the College practicum.

** We will try to meet your request, but it is not possible at all times. Sites can be up to a 30 mile radius from the college.*

Student's Signature Date Director's Signature Date

Late registration approval —ALL FORMS PAST DUE NEED DIRECTOR'S APPROVAL